MONTGOMERY COUNTY ESD 1 MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on August 21, 2024 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President

Chuck Frank, Vice President Tom Rozier, Secretary Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on August 21, 2024 at 6:33PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Staci Pennington, Deputy Chief Michael Olson, Battalion Chief Jeff McDonald and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on July 10, 2004, the Special Called meeting held on July 24, 2024, as well as the Special Called meeting held on August 8, 2024.

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Office Administrator, Crystal LaCaze requested to open a Public Funds checking account for a new self-funded Benefits Plan.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to allow Crystal LaCaze to open a new account.

Addressing item 6a of the agenda,

Chief Jason Oliphant updated the Board on Station 96 progress. Chief noted that concrete will be poured at midnight on Tuesday, August 27, 2024.

Chief Jason Oliphant also updated the Board on the moisture issues at Station 94.

Chief Jason Oliphant presented the board with BRW Amendment 03 in the amount of \$1800 for the Inspection at Station 96 of the Underground Utilities that was not included in the BRW contract.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept the BRW Amendment 03 as presented.

Chief Jason Oliphant presented to the Board a new Lease Agreement for Montgomery County Hospital District for Station 91 and Station 97. Rent will increase from \$1100 a month to \$1500 a month. Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Chuck Frank, the Board voted unanimously to accept the MCHD new lease agreement and authorize Fire Chief Jason

Oliphant to execute.

Addressing item 6b of the agenda,

Office Administrator, Crystal LaCaze notified the Board of the Escrow status with City of Willis Engineering for the new Station 91 property.

Addressing item 6c of the agenda,

Chief Jason Oliphant notified the Board of status regarding separating the power from Station 94 and the Billboards. Estimated cost to move power is \$20,000.00 which was included in the 2024-2024 Budget that was presented and adopted.

Addressing item 6d of the agenda, no action was taken.

Addressing item 6e of the agenda,

Chief Jason Oliphant notified the Board that auction on Rene Bates will go live today, August 21, 2024. (2) Hose Trailers will be listed for auction along with other items.

Addressing item 6f of the agenda, no action was taken.

Addressing item 6g of the agenda,

Chief Jason Oliphant notified the Board of the new ATV purchase and swapping with The Woodlands Fire Department. Chief Oliphant requested authorization from the Board to sign the Interlocal agreement for the swap that was drafted by District Legal Counsel John Peeler.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Sharene Carr, the Board voted unanimously to authorize Chief Oliphant to sign the Interlocal agreement.

Addressing item 6h - 6i of the agenda, no action was taken.

Addressing item 7a of the agenda,

District Legal Counsel John Peeler requested the board to allow staff to set up the direct provision of health benefits/self-funded plan and authorize Board President to execute agreements with Pareto, Tokio Marine and Maritain after legal counsel has reviewed.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to authorize President J. Steven Weisinger to execute engagement of Pareto Captive as part of the Health Benefits Program once reviewed by Legal Counsel.

Addressing item 7b of the agenda,

Discussions took place in regards the Choice Partners National Purchasing Cooperative and Next Level Prime agreement.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to enter into an Interlocal agreement with Choice Partners National Purchasing Cooperative and authorize the Fire Chief to execute.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept the Next Level Prime Agreement and authorize Chief Jason Oliphant to execute the agreement.

Addressing item 7c of the agenda,

Fire Chief Jason Oliphant notified the Board that Martinez Architect went out for RFP for CMAR. Top 2 recommendations are LaW Construction and Construction Masters; however it is the building committee and Martinez Architect's recommendation to select LaW Construction.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Chuck Frank, the Board voted unanimously to select LaW Construction as the CMaR for Station 99.

Addressing item 7d of the agenda,

First Responder MCHD Agreement was sent to District Legal Counsel John Peeler to review today. Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Sharene Carr, the Board voted unanimously to authorize Chief to execute upon Legal Counsel review and agreement.

Addressing items 8-10 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 7:09PM.

Under item 11 of the agenda, The Board reconvened into Open Session at 8:50PM.

Addressing item 12 of the agenda,

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Sharene Carr, the Board voted unanimously to increase the Fire Chief salary to \$153,000 effective the first payroll in October 2024.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Chuck Frank, the Board voted unanimously that if the Self-Funded plan is not executed by August 30, 2024, then Staff is instructed to renew Traditional Health Insurance.

Addressing items 13 of the agenda, Chief Oliphant presented the call volume report.

Addressing items 14 of the agenda, no action was taken.

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Tom Rozier and seconded by Commissioner Sharene Carr, the Board voted unanimously to adjourn at 9:08PM.

Crystal LaCaze

District Office Manager and Administrative Secretary Montgomery County ESD 1